

Christine M. Brennan Deputy Commissioner

Frank Edelblut Commissioner

> STATE OF NEW HAMPSHIRE DEPARTMENT OF EDUCATION Office of the Commissioner 25 Hall Street, Suite 304 Concord, NH 03301 TEL. (603) 271-3495

December 8, 2023

His Excellency, Governor Christopher T. Sununu and the Honorable Council State House Concord, New Hampshire 03301

## **REQUESTED ACTION**

Authorize the Department of Education, Division of Learner Support to amend an existing **sole source** contract with KaiPod Learning Inc., Boston, Massachusetts, (vendor code 397805) by increasing the price limitation by \$180,000 from \$1,819,520 to \$1,999,520, to increase the implementation of the Connecting Bright Futures Program a KaiPod Summer Enrichment Program to support 3<sup>rd</sup>-12<sup>th</sup> grade online learners through in-person academic and other enrichment activities, effective upon Governor and Council approval through September 30, 2024. The original contract was approved by Governor & Council on May 4, 2022 (Item #83), amended on October 19, 2022 (Item #91), and amended on March 22, 2023 (Item #103). 100% Federal Funds.

Funds to support this request are available in the following account, in FY24 as follows:

Fiscal	Class/Account	Class Title	Current	Increased	Revised
Year			Budget	(Decreased)	Budget
				Amount	
2022	072-509073	Grants Federal	\$0	\$0	\$0
2022	102-500731	Contracts for Program Services	\$40,000	\$0	\$40,000
2023	072-509073	Grants Federal	\$110,101	\$0	\$110,101
2023	102-500731	Contracts for Program Services	\$49,899	\$0	\$49,899
2024	072-509073	Grants Federal	\$311,057	\$180,000	\$491,057
2024	102-500731	Contracts for Program Services	\$312,943	\$0	\$312,943
2025	072-509073	Grants Federal	\$0	\$0	\$0
2025	102-500731	Contracts for Program Services	\$883,200	\$0	\$883,200
		Subtotal	\$1,707,200	\$180,000	\$1,887,200

06-56-56-562010-24370000 ESSER III - ARP Act 2021

His Excellency, Governor Christopher T. Sununu and the Honorable Council Page Two

Fiscal	Class/Account	Class Title	Current	Increased	Revised
Year			Budget	(Decreased)	Budget
				Amount	
2025	102-500731	Contracts for Program Services	\$112,320	\$0	\$112,320
		Subtotal	\$112,320	\$0	\$112,320
		Total	\$1,819,520	\$180,000	\$1,999,520

06-56-56-562010-19580000 ESSER II - CRRSA Act 2021

## **EXPLANATION**

This request is **sole source** because the original contract was sole source. The Department is requesting the amendment to allow KaiPod Learning, Inc. to revise its current program to expand the availability to an additional 28 students.

Learning pod programming is designed to complement students' online learning programs through expanded academic supports and enrichment activities. These supports are facilitated by educators, referred to as Learning Coaches, with a minimum of two years of experience managing and leading in-person classrooms.

The purpose of the existing contract was to offer New Hampshire students using online learning programs access to a small, multi-age learning center model, either through a school-based pod or through an independent pod, that provides a positive, friendly, and professional learning environment that connects students who normally would be studying alone at home with peers and KaiPod's experienced educators. KaiPod Learning was also able to expand the program by offering students a Summer Enrichment Program. This amended contract will allow KaiPod Learning to expand the offering to an additional 28 students.

Respectfully submitted

Frank Edelblut Commissioner of Education

## AMENDMENT TO PROFESSIONAL SERVICES CONTRACT

Now come the New Hampshire Department of Education hereinafter "the Agency," and KaiPod Learning, Inc., Boston, MA, hereinafter "KaiPod Learning", (Vendor Code #397805) and, pursuant to an agreement between the parties that was approved by the Governor and Council on May 04, 2022 (Item #83), amended on October 19, 2022 (Item #91), and second amendment approved on March 22, 2023 (Item #103) agree to modify same as follows:

- 1. Amend Section 1.8 Price Limitation by increasing the amount by \$180,000 from \$1,819,520 to \$1,999,520.
- 2. Amend Exhibit B by increasing the number of student enrollments in 2024 from 96 to 124.
- 3. Amend Exhibit C-1a, Limitation on Price to change the two values of \$1,819,520 to \$1,999,520.
- 4. Amend Exhibit C-1a, Source of Funding table by replacing it with the table below.

Fiscal	Class/Account	Class Title	Current	Increased	Revised
Year			Budget	(Decreased)	Budget
				Amount	
2022	072-509073	Grants Federal	\$0	\$0	\$0
2022	102-500731	Contracts for Program Services	\$40,000	\$0	\$40,000
2023	072-509073	Grants Federal	\$110,101	\$0	\$110,101
2023	102-500731	Contracts for Program Services	\$49,899	\$0	\$49,899
2024	072-509073	Grants Federal	\$311,057	\$180,000	\$491,057
2024	102-500731	Contracts for Program Services	\$312,943	\$0	\$312,943
2025	072-509073	Grants Federal	\$0	\$0	\$0
2025	102-500731	Contracts for Program Services	\$883,200	\$0	\$883,200
		Subtotal	\$1,707,200	\$180,000	\$1,887,200

## 06-56-56-562010-24370000 ESSER III - ARP Act 2021

06-56-56-562010-19580000 ESSER II - CRRSA Act 2021

Fiscal Year	Class/Account	Class Title	Current Budget	Increased (Decreased) Amount	Revised Budget
2025	102-500731	Contracts for Program Services	\$112,320	\$0	\$112,320
	· · · · ·	Subtotal	\$112,320	\$0	\$112,320
		Total	\$1,819,520	\$180,000	\$1,999,520

5. All other provisions of this agreement shall remain in full force and effect as originally set forth; and

6. This amendment shall commence upon Governor and Council approval and shall terminate on (September 30, 2024).

This modification of an existing agreement is hereby incorporated by reference to the existing agreement by the parties and must be attached to the said agreement.

IN WITNESS WHEREOF, the parties, hereto have set their hands as of the day and year first above written.

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THE STATE OF NEW HAMPSHIRE Department of Education (Agency)

Division of Commissioner's Office 12/21/2023 Bv. Frank Edelblut, Commissioner of Education Date

KaiPod Learning Inc. Name of Corporation (Contractor)

Dec 12, 202 Amar Kumar, CEO Date

Approved as to form, substance and execution by the Attorney General this 21 day of December , 2023.

Elizabeth & Brown, Attorney General Office

Approved by the Governor and Council this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_

1

By: \_\_\_\_\_

## Certificate of Authority Single Member

# I, <u>Amar Kumar</u>, as a single member of my Business <u>KaiPod Learning</u>, Inc. hereby (Name) (Name of Business)

certify that I am authorized to execute contracts on behalf of my Business <u>KaiPod Learning, Inc</u>. (Name of Business) and may bind the organization thereby.

I further certify that it is understood that the State of New Hampshire will rely on this attestation as evidence that I have full authority to bind the organization.

I hereby certify that said authority has not been amended or repealed and remains in full force and effect as of the date of the contract to which this certificate is attached. This authority remains valid for thirty (30) days from the date of this Attestation. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the organization. To the extent that there are any limits on the authority of any listed individual to bind the organization in contracts with the State of New Hampshire, all such limitations are expressly stated herein.

Attest:

Dated: Dec 12, 2023

Amar Kamar, CEO

# State of New Hampshire Department of State

CERTIFICATE

I, David M. Scanlan, Secretary of State of the State of New Hampshire, do hereby certify that KAIPOD LEARNING, INC. is a Delaware Profit Corporation registered to transact business in New Hampshire on March 21, 2022. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 896181 Certificate Number: 0006357835



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed the Seal of the State of New Hampshire, this 12th day of December A.D. 2023.

David M. Scanlan Secretary of State



## **CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)

								1/2023
THIS CERTIFICATE IS ISSUED AS A CERTIFICATE DOES NOT AFFIRMAT BELOW. THIS CERTIFICATE OF IN REPRESENTATIVE OR PRODUCER, A	IVELY OR	NEGATIVELY AMEND, DOES NOT CONSTITUT	EXTEND	OR ALT	ER THE CO	VERAGE AFFORDED B	Y THE	POLICIES
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Boston MA 02110			ADDRESS:	info@dw	ightrudd.com		1	
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		License#: PC-786985	INSURER A	: Scottsda	ale Insurance	Co		41297
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KaiPod Learning Inc 24 Druid Hill Road			INSURER C	:				
Newton MA 02461			INSURER D					
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			INSURER F	*				
		NUMBER: 1063559288				REVISION NUMBER:		
THIS IS TO CERTIFY THAT THE POLICIES INDICATED. NOTWITHSTANDING ANY R CERTIFICATE MAY BE ISSUED OR MAY EXCLUSIONS AND CONDITIONS OF SUCH	EQUIREMEN PERTAIN, T POLICIES.	IT, TERM OR CONDITION THE INSURANCE AFFORD	OF ANY C ED BY TH BEEN RED	ONTRACT E POLICIE	OR OTHER I S DESCRIBEI PAID CLAIMS.	DOCUMENT WITH RESPEC	CT TO W	HICH THIS
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## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 12/13/2023

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Christine M. Brennan Deputy Commissioner

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Frank Edelblut Commissioner

> STATE OF NEW HAMPSHIRE DEPARTMENT OF EDUCATION Office of the Commissioner 25 Hall Street, Suite 304 Concord, NH 03301 TEL. (603) 271-3495

February 22, 2023

His Excellency, Governor Christopher T. Sununu and the Honorable Council State House Concord, New Hampshire 03301

## **REQUESTED ACTION**

Authorize the Department of Education, Division of Learner Support to amend a **sole source** contract with KaiPod Learning Inc., Boston, Massachusetts, (vendor code 397805) by increasing the amount by \$371,520 from \$1,448,000 to \$1,819,520, to include the implementation to the Connecting Bright Futures Program a KaiPod Summer Enrichment Program to support 3<sup>rd</sup>-12<sup>th</sup> grade learners through in-person academic and other enrichment activities, effective upon Governor and Council approval through September 30, 2024. The original contract was approved by Governor & Council on May 4, 2022 (Item #83) and amended on October 19, 2022 (Item #91), 100% Federal Funds.

Funds to support this request are available in the account titled ESSER III - ARP Act for FY23, and anticipated to be available in FY24, and FY25, upon the availability and continued appropriation of funds in the future operating budget with the authority to adjust encumbrances amongst fiscal years within the price limitation through the Budget Office without further Governor and Council approval if needed and justified.

	FY22	FY23	FY24	FY25	Total
06-56-562010-24370000-072- 509073 Grants Federal	\$0	\$110,101	\$311,057	\$0	\$421,158
06-56-562010-24370000-102- 500731 Contract for Program Services	\$40,000	\$49,899	\$312,943	\$883,200	\$1,286,042
06-56-56-562010-1958-0000-102- 5007321 Contract for Program Services		5	\$112,320		\$112,320
Total	\$40,000	\$160,000	\$736,320	\$883,200	\$1,819,520

His Excellency, Governor Christopher T. Sununu and the Honorable Council Page Two

## EXPLANATION

This request is sole source because KaiPod Learning lnc, is the only known entity operating in-person learning pods specifically designed to meet the unique needs of online learners, including those enrolled in the statewide Virtual Learning Academy Charter School (VLACS), or using another online curriculum.

Under its original contract, KaiPod Learning recruited 3rd to 12th grade eligible New Hampshire students either enrolled in or interested in enrolling in an online school using an online curriculum. Eligible students enroll in a program learning pod, space permitting, on the condition that the parent or guardian agree to KaiPod Learning's terms of service, as updated by KaiPod Learning from time to time. KaiPod Learning recruited students for each year of the program. This amended contract will allow KaiPod Learning to expand by offering students a Summer Eurichment Program in 2023 and 2024.

The Connecting Bright Futures Program offers New Hampshire students using online learning programs access to a small, multi-age learning center model, either through a school-based pod or through an independent pod, that provides a positive, friendly, and professional learning environment that connects students who normally would be studying alone at home with peers and KaiPod's experienced educators.

Learning pod programming is designed to complement students' online learning programs through expanded academic supports and enrichment activities. These supports are facilitated by educators, referred to as Learning Coaches, with a minimum of two years of experience managing and leading in-person classrooms.

Respectfully submitted

Frank Edelblut Commissioner of Education

## AMENDMENT TO PROFESSIONAL SERVICES CONTRACT

Now come the New Hampshire Department of Education hereinafter "the Agency." and KaiPod Learning, Inc., Boston, MA, hereinafter "KaiPod Learning", (Vendor Code #397805) and, pursuant to an agreement between the , parties that was approved by the Governor and Council on May 04, 2022 (Item #83) and amended on October 19, 2022 (Item #91), agree to modify same as follows:

- 1. Amend Section 1.8 Price Limitation by increasing the amount by \$371.520 from \$1,448,000 to \$1,819.520.
- Amend Exhibit B to include the paragraph, "KaiPod will offer KaiPod Summer Enrichment Program
   (Program) at its Dover, NH and Manchester, NH locations for up to 9 weeks between June 1, 2023 and
   August 31, 2023 and June 1, 2024 and August 31, 2024. Families may enroll students for up to three (3)
   three-week sessions and the program will be capped at 48 equivalent students for 2023 and 96 students for
   2024.
- 3. Amend Exhibit C-1a, by adding after Table C-1, Schedule of Payment. "NHED will be invoiced based on actual enrollment of NH student enrolled in the in the KaiPod Sumer Enrichment Program ("Program"). NHED will be invoiced at a rate of \$260 per week for 2023 and \$300 per week for 2024 for Students participating. Program. Students who begin a week will be invoiced at the full rate for the whole week. KaiPod shall receive \$130 for 2023 and \$150 for 2024 for students who register and cancel within seven days of the beginning of the Program."
- 4. Amend Exhibit C-1a. Limitation on Price to change the two values of \$1.448.000 to \$1,819,520.
- 5. Amend Exhibit C-1a. Source of Funding table by replacing it with the table below.

	FY22	FY23	FY24	FY25	Total
06-56-562010-24370000- 072-509073 Grants Federal	\$0	\$110,101	\$311,057	\$0	\$421,158
06-56-562010-24370000- 102-500731 Contract for Program Services	\$40,000	\$49,899	\$312.943	\$883.200	\$1,286,042
06-56-56-562010-1958- 0000-102			\$112,320		\$112.320
Total	\$40.000	\$160.000	\$736.320	\$883.200	\$1.819,520

- Amend Exhibit C-1a, Method of Payment, to include an additional paragraph, "KaiPod Summer Enrichment Program will be invoiced by KaiPod Learning, Inc. monthly for students registering for and participating in the program. KaiPod Learning invoices will be Net30 from the date of issuance.
- 7. All other provisions of this agreement shall remain in full force and effect as originally set forth; and
- This amendment shall commence upon Governor and Council approval and shall terminate on (September 30, 2024).

This modification of an existing agreement is hereby incorporated by reference to the existing agreement by the parties and must be attached to the said agreement.

IN WITNESS WHEREOF, the parties, hereto have set their hands as of the day and year first above written.

THE STATE OF NEW HAMPSHIRE Department of Education (Agency)

Office Division of Commission 3/6/2023

Frank Edelblut, Commissioner of Education

Date

KaiPod Learning Inc. Name of Corporation (Contractor)

By: March 1, 2023 Amar Kumar, CEO Date

Approved as to form, substance and execution by the Attorney General this 8 day of March . 2023

Elizabeth C. Br Elizabeth Brown: Attorney General Office

Ву:\_\_\_\_

Approved by the Governor and Council this \_\_\_\_\_ day of \_\_\_\_\_. 20\_\_\_

# State of New Hampshire Department of State

## CERTIFICATE

I, David M. Scanlan, Secretary of State of the State of New Hampshire, do hereby certify that KAIPOD LEARNING, INC. is a Delaware Profit Corporation registered to transact business in New Hampshire on March 21, 2022. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 896181 Certificate Number: 0005870043



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed the Seal of the State of New Hampshire, this 13th day of September A.D. 2022.

David M. Scanlan Secretary of State

## Certificate of Attestation Single Member

I, Amar Kumar, as a single member of my Business KaiPod Learning, Inc. hereby

certify that I am authorized to execute contracts on behalf of my Business <u>KaiPod Learning, Inc.</u> and may bind the organization thereby.

I further certify that it is understood that the State of New Hampshire will rely on this attestation as evidence that I have full authority to bind the organization.

I hereby certify that said authority has not been amended or repealed and remains in full force and effect as of the date of the contract to which this certificate is attached. This authority remains valid for thirty (30) days from the date of this Attestation. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the organization. To the extent that there are any limits on the authority of any listed individual to bind the organization in contracts with the State of New Hampshire, all such limitations are expressly stated herein.

Attest:

Dated: Mar 1, 2023

(Amar Kumar, CEO)



## **CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY) 3/8/2023

								3	/8/2023
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	Federal Street, Suite 1900				AVC. No. Ext): 617-54		FAX (A/C, No):	617-54	2-8501
Bo	ston MA 02110				ADDRESS: info@dw	ightrudd.com			
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	Pod Learning Inc				INSURER C :				
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1461	401 WA 02461								
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INSR	TYPE OF INSURANCE	INSO	SUBR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP	LIMP	\$	
A	X COMMERCIAL GENERAL LIABILITY	Y			6/28/2022	6/28/2023	EACH OCCURRENCE	\$ 1,000	.000
	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Es occurrence)	\$ 100,0	00
							MED EXP (Any one person)	\$ 5,000	
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## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM COTYYY) 09/13/2022

THIS CERTIFICATE IS ISSUED AS A I CERTIFICATE DOES NOT AFFIRMATI BELOW. THIS CERTIFICATE OF INS REPRESENTATIVE OR PRODUCER, AN	VELY OF URANCE	R NEGATIVELY AMEND, DOES NOT CONSTITU ERTIFICATE HOLDER.	EXTER TE A C	ND OR ALTI	ER THE CO	VERAGE AFFORDED B HE ISSUING INSURER(	Y THE S), AU	POLICIES
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Christine M. Brennan Deputy Commissioner and a

Frank Edelblut Commissioner

> STATE OF NEW HAMPSHIRE DEPARTMENT OF EDUCATION Office of the Commissioner 26 Hall Street, Suite 304 Concord, NH 03301 TEL. (603) 271-3495

September 23, 2022

His Excellency, Governor Christopher T. Sununu and the Honorable Council State House Concord, New Hampshire 03301

## REQUESTED ACTION

Authorize the Department of Education, Division of Learner Support to amend a sole source contract with KaiPod Learning Inc., Boston, Massachusetts, (vendor code 397805) by increasing the amount by \$1,048,000 from \$400,000 to \$1,448,000, to increase the implementation of the Connecting Bright Futures Program to support 3<sup>rd</sup>-12<sup>th</sup> grade online learners through in-person learning pods and academic enrichment, effective upon Governor and Council approval through September 30, 2024. 100% Federal Funds.

Funds to support this request are available in the account titled ESSER III - ARP Act for FY23, and anticipated to be available in FY24, and FY25, upon the availability and continued appropriation of funds in the future operating budget with the authority to adjust encumbrances amongst fiscal years within the price limitation through the Budget Office without further Governor and Council approval if needed and justified.

	FY22	FY23	FY24	FY25	Total
06-56-562010-24370000-072-509073 Grants Federal	\$0	\$110,101	\$200,000	\$0	\$310,101
06-56-562010-24370000-102-500731 Contract for Program Services	\$40,000	\$49,899	\$424,000	\$624,000	\$1,137,899
Total	\$40,000	\$160,000	\$624,000	\$624,000	\$1,448,000

## **EXPLANATION**

This request is **sole source** because KaiPod Learning Inc, is the only known entity operating in-person learning pods specifically designed to meet the unique needs of online learners, including those enrolled in the statewide Virtual Learning Academy Charter School (VLACS), or using another online curriculum.

Under its original contract, KaiPod Learning recruited 3rd to 12th grade eligible New Hampshire students either enrolled in or interested in enrolling in an online school using an online curriculum. Eligible students enroll in a program learning pod, space permitting, on the condition that the parent or guardian agree to KaiPod Learning's terms of service, as updated by KaiPod Learning from time to time. KaiPod Learning His Excellency, Governor Christopher T. Sununu and the Honorable Council Page Two

recruited 40 students for each year of the program and had additional students and schools interested in participating. This amended contract will allow KaiPod Learning to expand the availability for the offering from 40 students to 96 students and increase the price per student from \$5,000 to \$6,500.

The Connecting Bright Futures Program offers New Hampshire students using online learning programs access to a small, multi-age learning center model, either through a school-based pod or through an independent pod; that provides a positive, friendly, and professional learning environment that connects students who normally would be studying alone at home with peers and KaiPod's experienced educators.

Learning pod programming is designed to complement students' online learning programs through expanded academic supports and enrichment activities. These supports are facilitated by educators, referred to as Learning Coaches, with a minimum of two years of experience managing and leading in-person classrooms:

In the event Federal Funds are no longer available, General Funds will not be requested to support this request.

Respectfully submitted,

Frank Edelblut Commissioner of Education

TDD Access: Relay NH 711 EQUAL OPPORTUNITY EMPLOYER- EQUAL EDUCATIONAL OPPORTUNITIES

## AMENDMENT TO **PROFESSIONAL SERVICES CONTRACT**

Now come the New Hampshire Department of Education hereinafter "the Agency," and KaiPod Learning Inc., Boston, MA, hereinafter "KaiPod Learning" (Vendor Code #397805) and pursuant to an agreement between the parties that was approved by the Governor and Council on May 04, 2022 Item # (83) agree to modify same as follows:

- 1. Amend Section 1.8 Price Limitation by increasing the amount by \$1,048,000 from \$400,000 to \$1,448,000.
- 2. Amend the last sentence in Exhibit B, paragraph 1 from "The program, known as 'Connecting Bright Futures," will operate in School Year 2022-2023 and School Year 2023-2024." to read, "The program, known as 'Connecting Bright Futures,' will operate in School Year 2022-2023, School Year 2023-2024, and school year 2024-2025."
- 3. Amend the last sentence in Exhibit B, paragraph 3 from "KaiPod Learning will recruit up to 40 students for each year of this contract to participate in this program." to read, "KaiPod Learning will recruit up to 96 students for each year of this contract to participate in this program."
- 4. Remove Exhibit C and replace with Exhibit C-1a.
- 5. All other provisions of this agreement shall remain in full force and effect as originally set forth; and
- This amendment shall commence upon Governor and Council approval and shall terminate on (September 6. 30, 2024).

This modification of an existing agreement is hereby incorporated by reference to the existing agreement by the parties and must be attached to the said agreement

IN WITNESS WHEREOF, the parties, hereto have set their hands as of the day and year first above written.

THE STATE OF NEW HAMPSHIRE Department of Education (Agency)

Division of Commissioner's Office 10/6/2022 Date

Frank Edelblut, Commissioner of Education

KaiPod Learning Inc. Name of Corporation (Contractor)

By: Amar Kumar, CEO

September 16, 2022 Date

Approved as to form, substance and execution by the Attorney General this day of October , 20 22

Elizabeth & R Elizabeth Brown, Attorney General's Office

Approved by the Governor and Council this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

By:\_\_\_\_\_

### EXHIBIT C-Ia Method of Payment

## TABLE C-1: Schedule of Payment

A	B	C	D		
Student Enrollment Date	Payment Date	Percent of Program Year	Amount		
Program, Commencement Year I First Program Day Ver I First Program Program Day") plus 30 days		N/À	\$40,000		
		30%	\$1,200 per enrolled student		
November 1, 2022	December 1, 2022	30%	\$1,200 per enrolled student		
Fébruary 1, 2023 March 1, 2023		30%	\$1,200 per enrolled student		
Last Program Day	Last Program Day plus 30 days	10%	\$400 per enrolled student.		

## TABLE C-2: Schedule of Payment

A	B	Ċ	D
Student Enrollment Date	Payment Date	Percent of Program-Year	Amount
Year 2 First Program Day	Start of Program Year ("First Program Day") plus 30 days	30%.	\$1,950 per enrolled student
November 1, 2023	December 1, 2023	30%	\$1,950 per enrolled student
February 1, 2024	March 1, 2024	30%	\$1,950 per enrolled student
Last Program Day	Last Program Day plus 30 days	10%	\$650 per enrolled student-

## TABLE:C-3: Schedule of Payment

(A)	B	Ċ	D
Student Enrollment Date	Payment Date	Percent of Program Year	Amount
Year 3 First Program Day	Not-later than September 30-2024	100%	\$6,500 per enrolled student

Limitation on Price: Upon mutual agreement between the state contracting officer and KaiPod Learning Inc., line items in this budget shall not exceed the price limitation of \$1,448,000: KaiPod Learning Inc. will monitor Program participation and reject Program Funds that would exceed \$1,448,000.

Source of Funding: Funds to support this request are available in the account titled ARP ESSER'III for FY22, FY23; and anticipated to be available in FY24 and FY25; upon the availability and continued appropriation of funds in the future operating budget with the authority to adjust encumbrances amongst fiscal years within the price limitation through the Budget Office without further Governor and Council approval if needed and justified.

1	FY22	FY23	FY24	FY25	Total
06-56-562010-24370000-072-509073 Grants Federal	\$0	\$110,101	\$311,057	\$0	\$421,158
06-56-562010-24370000-102-500731 Contract for Program Services	\$40,000	\$49,899	<u>\$312,943</u>	\$624,000	\$1,026,842
Total	:\$40,000	\$160,000 -	\$624,000 -	\$624,000	\$1.448.000

in

Method of Payment: Year I. KaiPod Learning Inc. will invoice NHED per the schedule in Table C-1 on the corresponding date in column. A.of Table C-1. KaiPod Learning invoices will be Net30 from the date of issuance.

Year 2 KaiPod Learning Inc. will invoice NHED per the schedule in Table C-2 on the corresponding date in column A of Table C-2: KaiPod Learning, invoices will be Net30 from the date of issuance.

Year 3 KaiPod Learning Inc. will invoice NHED per the schedule in Table C-3 on the corresponding date in column A of Table C-3. KaiPod Learning invoices will be Net30 from the date of issuance.

1

Invoice will be sent electronically to:

Jessica Lescarbeau Jessica.L.Lescarbeau@doe.nh:gov

Contractor Initials Date 9/16

# State of New Hampshire Department of State

CERTIFICATE

I, David M. Scantan, Secretary of State of the State of New Hampshire, do hereby certify that KAIPOD LEARNING; INC. is a Delaware Profit Corporation registered to transact business in New Hampshire on March 21, 2022; I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business (D: 896181 Certificate.Number: 0005870043



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed the Seal of the State of New Hampshire, this 13th day of September A.D. 2022.

David M./Scanlan Secretary of State

## Certificate of Attestation Single Member

## I, <u>Amar Kumar</u> as a single member of my Business <u>KaiPod Learning. Inc.</u> hereby (Name) (Name of Business)

certify that 1 am authorized to execute contracts on behalf of my Business <u>KaiPod Learning. Inc.</u> (Name of Business). and may bind the organization thereby:

I further certify that it is understood that the State of New Hampshire will rely on this attestation as evidence that I have full authority to bind the organization.

I hereby certify that said authority has not been amended or repealed and remains in full force and effect as of the date of the contract to which this certificate is attached. This authority remains valid for thirty (30) days from the date of this Attestation. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the organization. To the extent that there are any limits on the authority of any listed individual to bind the organization in contracts with the State of New Hampshire, all such limitations are expressly stated herein.

Attest:

Dated: 9/16/22

(Amar-Kumar, GEO)

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## CERTIFICATE OF LIABILITY INSURANCE

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## CERTIFICATE OF LIABILITY INSURANCE

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Frank Edelblut

STATE OF NEW HAMPSHIRE DEPARTMENT OF EDUCATION Office of the Commissioner 125 Hall Street, Suits 204 Concord, NH 03301 TEL. (603) 271-3495

April 13, 2022

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His Excellency, Governor Christopher T. Sununu and the Honorable Council State House Concord, New Hampshire 03301

20

## **REQUESTED ACTION**

1

Christine M. Brennan

**Deputy Commissioner** 

Authorize the Department of Education, Division of Learner-Support to enter into a sole source contract with KaiPod Learning Inc., Boston, Massachusetts, (vendor code 397805); in the amount not to exceed \$400,000, to implement the Connecting Bright Futures Pilot Program to support 3<sup>rd</sup>, 12<sup>th</sup> grade online learners through in-person learning pods and academic enrichment. Effective upon Governor and Council approval through September 30, 2024, 100% Federal Funds.

Funds to support this request are available in the account titled ARP ESSER III for FY22, FY23 and anticipated to be available in FY24, upon the availability and continued appropriation of funds in the future operating budget with the authority to adjust encumbrances amongst fiscal years within the price limitation through the Budget Office without further Governor and Council approval if needed and justified.

	FY22	.FY23	FY24	Total
06-56-562010-24370000-072-509073 Grants Federal	\$0	\$110,101	\$200,000	\$3,10,10,1
08-56-562010-24370000-102-500731 Contract for Program Services	\$40,000	\$49,899	\$0	\$89,899
Total	\$40,000	\$160,000	\$200,000.	\$400,000

## EXPLANATION

The Department of Education requests to enter into a sole source contract. KaiPod Learning Inc., is the only known entity operating in-person learning pods specifically designed to meet the unique needs of online learners, including those enrolled in the statewide Virtual Learning Academy Charter School (VLACS), or using another online curriculum.

KaiPod Learning will recruit 3rd to 12th grade students who are currently New Hampshire residents either enrolled in or interested in enrolling in an online school using an online curriculum. Eligible students may participate in the program by enrolling in a learning pod, space permitting,

His Excellency, Governor Christopher T. Sununu and the Honorable Council Page Two

updated by KaiPod Learning from time to time. KaiPod Learning will recruit up to 40 students for each year of this contract to participate in this program.

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The Connecting Bright Futures Pilot Program will offer up to forty New Hampshire students in online learning programs access to no more than four learning pode. This small, multi-age instructional model conducted in-person provides a positive, friendly, and professional learning environment that connects students who normally would be studying alone at home with peers and KaiPod's experienced educators.

Learning pod programming is designed to complement students' online learning programs through expanded academic supports and enrichment activities. These supports are facilitated by educators, referred to as Learning Cosches, with a minimum of two years of experience managing and leading in-person classrooms.

Through ARP ESSER state level funds, as funds permit and depending on demand, the Department will pay for the cost of online learners enrolling in a learning pod for up to two years. The per student cost is \$5,000 for a full school year; which is less than a third of the average per pupil cost in New Hampshire of \$18,434. Students may transition or return to another learning environment, including their district public school, at any time during the program.

In the event Federal Funds are no longer available, General Funds will not be requested to support this request.

Respectfully, submitted,

Frank Edelblut Commissioner of Education

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TOD ACCESS: REET NH 711, EQUAL OPPORTUNITY EMPLOYER, EQUAL EDUCATIONAL OPPORTUNITIES

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Notice: This agreement and all of its attachments shall become public upon submission to Governor and Executive Council for approval. Any information that is private, confidential or proprietary must be clearly identified to the agency and agreed to in writing prior to signing the contract.

15

AGREEMENT The State of New Hampshire and the Contractor hereby mutually agree as follows:

## GENERAL PROVISIONS

1.1 State Agency Name		1.2 State Agency Address	
Department of Education		101 Pleasant Street, Concor	id, NH '03301
1.3 Contractor Name KaiPod Learning, Inc.	-	1.4 Contractor Address KaiPod Learning P.O. Box 610113 Newton Highlands, MA 02	
1.5 Contractor Phone Number 773-819-3040	See Exhibit C	1.7 Completion Date September 30, 2024	1.8 Price Limitation \$400,000
1.9 Contracting Officer for Sta Frank Edelblut, Commissioner	te Agency	1.10 State 'Agency Telepho 603-271-31'44	ne Number
1:11 Contractor Signature'	Date: April 14, 2022	1.12 Name and Title of Co Amer Kumar, CEO	ntractor Signatory
1.13 State Agency Signature	Date: 4/18/22	1.14. Name and Title of Su Frank Edelblut, Commission	
1:15 Approval by the N.H. De	pertment of Administration, Divisi	on of Personnel () applicable	s)
By:		Director, On:	
11	Oeneral (Form, Substance and E		
By: He He	L Attorney	On: 4/18/22	
1.17 Approval by the Governo	and Executive Council (if applied	able)	
G&C Item number:		G&C Meeting Date:	

Page 1 of 4

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Contractor Initials Date 4/14/22

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 SERVICES TO BE PERFORMED. The State of New Hampshire, acting through the agency identified in block 1.1 ("State"), engages contractor identified in block 1.3 ("Contractor") to perform, and the Contractor shall perform, the work or sale of goods, or both, identified and more particularly described in the attached EXHIBIT B which is incorporated herein by reference ("Services").

#### 3. EFFECTIVE DATE/COMPLETION OF SERVICES.

3.1 Notwithstanding any provision of this Agreement to the contrary, and subject to the approval of the Governor and Executive Council of the State of New Hampshire, if applicable, this Agreement, and all obligations of the parties hereunder, shall become effective on the date the Governor and Executive Council approve this Agreement as indicated in block 1.17, unless no such approval is required, in which case the Agreement shall become effective on the date the Agreement is signed by the State Agency as shown in block 1.13 ("Effective Date").

3.2 If the Contractor commences the Services prior to the Effective Date, all Services performed by the Contractor prior to the Effective Date shall be performed at the sole risk of the Contractor, and in the event that this Agreement does not become effective, the State shall have no liability to the Contractor, including without limitation, any obligation to pay the Contractor for any costs incurred or Services performed. Contractor must complete all Services by the Completion Date specified in block 1.7.

## 4. CONDITIONAL NATURE OF AGREEMENT.

Notwithstanding any provision of this Agreement to the contrary, all obligations of the State hereunder, including. without limitation, the continuance of payments hereunder, are contingent upon the availability and continued appropriation of funds affected by any state or federal legislative or executive action that reduces, eliminates or otherwise modifies the appropriation or availability of funding for this Agreement and the Scope for Services provided in EXHIBIT B, in whole or in part. In no event shall the State be liable for any payments hercunder in excess of such available appropriated funds. In the event of a reduction or termination of appropriated funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to reduce or terminate the Services under this Agreement immediately upon giving the Contractor notice of such reduction or termination. The State shall not be required to transfer funds from any other account or source to the Account identified in block 1.6 in the event funds in that Account are reduced or unavailable.

#### 5. CONTRACT PRICE/PRICE LIMITATION/ PAYMENT.

5.1 The contract price, method of payment, and terms of payment are identified and more particularly described in EXHIBIT C which is incorporated herein by reference.

5.2 The payment by the State of the contract price shall be the only and the complete reimbursement to the Contractor for all expenses, of whatever nature incurred by the Contractor in the performance hereof, and shall be the only and the complete compensation to the Contractor for the Services. The State shall have no liability to the Contractor other than the contract price. 5.3 The State reserves the right to offset from any amounts

otherwise payable to the Contractor under this Agreement those liquidated amounts required or permitted by N.H. RSA 80:7 through RSA 80:7-c or any other provision of law.

5.4 Norwithstanding any provision in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made hereunder, exceed the Price Limitation set forth in block 1.8.

#### 6. COMPLIANCE BY CONTRACTOR WITH LAWS AND REGULATIONS/ EQUAL EMPLOYMENT OPPORTUNITY.

6.1 In connection with the performance of the Services, the Contractor shall comply with all applicable statustes, laws, regulations, and orders of federal, state, county or municipal authorities which impose any obligation or duty upon the Contractor, including, but not limited to, civil rights and equal employment opportunity laws. In addition, if this Agreement is funded in any part by monies of the United States, the Contractor shall comply with all federal executive orders, rules, regulations and statutes, and with any rules, regulations and guidelines as the State or the United States issue to implement these regulations. The Contractor shall also comply with all applicable intellectual property laws.

6.2 During the term of this Agreement, the Contractor shall not discriminate against employees or applicants for employment because of race, color, religion, creed, age, sex, handicap, sexual orientation, or national origin and will take affirmative action to prevent such discrimination.

6.3. The Contractor agrees to permit the State or United States access to any of the Contractor's books, records and accounts for the purpose of ascertaining compliance with all rules, regulations and orders, and the covenants, terms and conditions of this Agreement

#### 7. PERSONNEL.

7.1 The Contractor shall at its own expense provide all personnel necessary to perform the Services. The Contractor warrants that all personnel engaged in the Services shall be qualified to perform the Services, and shall be properly licensed and otherwise authorized to do so under all applicable laws.

7.2 Unless otherwise authorized in writing, during the term of this Agreement, and for a period of six (6) months after the Completion Date in block 1.7, the Contractor shall not hire, and shall not permit any subcontractor or other person, firm or corporation with whom it is engaged in a combined effort to perform the Services to hire, any person who is a State employee or official, who is materially involved in the procurement, administration or performance of this Agreement. This provision shall survive termination of this Agreement.

7.3 The Contracting Officer specified in block 1.9, or his or her successor, shall be the State's representative. In the event of any dispute concerning the interpretation of this Agreement, the Contracting Officer's decision shall be final for the State.

Page 2 of 4

Contractor Initials Date 4/14/22

### 8. EVENT OF DEFAULT/REMEDIES.

1.1 Any one or more of the following acts or omissions of the Contractor shall constitute an event of default hereunder ("Event of Default"):

 failure to perform the Services satisfactorily or on schedule;

8.1.2 failure to submit any report required hereunder; and/or

8.1.3 failure to perform any other covenant, term or condition of this Agreement.

8.2 Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:

8.2.1 give the Contractor a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice, and if the Event of Default is not timely cured, terminate this Agreement, effective two (2) days after giving the Contractor notice of termination;

8.2.2 give the Contractor a written notice specifying the livent of Default and suspending all payments to be made under this Agreement and ordering that the portion of the contract price which would otherwise accrue to the Contractor during the period from the date of such notice until such time as the State determines that the Contractor has cured the Event of Default shall never be paid to the Contractor;

8.2.3 give the Contractor a written notice specifying the Event of Default and set off against any other obligations the State may owe to the Contractor any damages the State suffers by reason of any Event of Default; and/or

8.2.4 give the Contractor a written notice specifying the Event of Default, treat the Agreement as breached, terminate the Agreement and pursue any of its remedies at law or in equity, or both.

8.3. No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event of Default, or any subsequent Event of Default. No express failure to enforce any Event of Default shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other Event of Default on the part of the Contractor.

#### 9. TERMINATION.

9.1 Notwithstanding paragraph 8, the State may, at its sole discretion, terminate the Agreement for any reason, in whole or in part, by thirty (30) days written notice to the Contractor that the State is exercising its option to terminate the Agreement.

9.2 In the event of an early termination of this Agreement for any reason other than the completion of the Services, the Contractor shall, at the State's discretion, deliver to the Contracting Officer, not later than fifteen (15) days after the date of termination, a report ("Termination Report") describing in detail all Services performed, and the contract price earned, to and including the date of termination. The form, subject matter, content, and number of copies of the Termination Report shall be identical to those of any Final Report described in the attached EXHIBIT B. In addition, at the State's discretion, the Contractor shall, within 15 days of notice of early termination, develop and submit to the State a Transition Plan for services under the Agreement.

### 10. DATA/ACCESS/CONFIDENTIALITY/ PRESERVATION.

10.1 As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports. files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, papers, and documents, all whether finished or unfinished.

10.2 All data and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason.

10.3 Confidentiality of data shall be governed by N.H. RSA chapter 91-A or other existing law. Disclosure of data requires prior written approval of the State.

11. CONTRACTOR'S RELATION TO THE STATE. In the performance of this Agreement the Contractor is in all respects an independent contractor, and is neither an agent nor an employee of the State. Neither the Contractor nor any of its officers, employees, agents or members shall have authority to bind the State or receive any benefits, workers' compensation or other emoluments provided by the State to its employees.

#### 12. ASSIGNMENT/DELEGATION/SUBCONTRACTS.

12.1 The Contractor shall not assign, or otherwise transfer any interest in this Agreement without the prior written notice, which shall be provided to the State at least fifteen (15) days prior to the assignment, and a written consent of the State. For purposes of this paragraph, a Change of Control shall constitute assignment. "Change of Control" means (a) merger, consolidation, or a transaction or series of related transactions in which a third party, together with its affiliates, becomes the direct or indirect owner of fifty percent (50%) or more of the voting shares or similar equity interests, or combined voting power of the Contractor, or (b) the sale of all or substantially all of the assets of the Contractor.

12.2 None of the Services shall be subcontracted by the Contractor without prior written notice and consent of the State. The State is entitled to copies of all subcontracts and assignment agreements and shall not be bound by any provisions contained in a subcontract or an assignment agreement to which it is not a party.

13. INDEMNIFICATION. Unless otherwise exempted by law, the Contractor shall indemnify and hold harmless the State, its officers and employees, from and against any and all claims, liabilities and costs for any personal injury or property damages, patent or copyright infringement, or other claims asserted against the State, its officers or employees, which arise out of (or which may be claimed to arise out of) the acts or omission of the

Page 3 of 4

Contractor Initials

Contractor, or subcontractors, including but not limited to the negligence, reckless or intentional conduct. The State shall not be liable for any costs incurred by the Contractor arising under this paragraph 13. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant in paragraph 13 shall survive the termination of this Agreement.

#### 14. INSURANCE.

14.1 The Contractor shall, at its sole expense, obtain and continuously maintain in force, and shall require any subcontractor or assignce to obtain and maintain in force, the following insurance:

14.1.1 commercial general liability insurance against all claims of bodily injury, death or property damage, in amounts of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate or excess; and

14.1.2 special cause of loss coverage form covering all property subject to subparagraph 10.2 herein, in an amount not less than 80% of the whole replacement value of the property.

14.2 The policies described in subparagraph 14.1 herein shall be on policy forms and endorsements approved for use in the State of New Hampshire by the N.H. Department of Insurance, and issued by insurers licensed in the State of New Hampshire.

14.3 The Contractor shall furnish to the Contracting Officer identified in block 1.9, or his or her successor, a certificate(s) of insurance for all insurance required under this Agreement. Contractor shall also furnish to the Contracting Officer identified in block 1.9, or his or her successor, certificate(s) of insurance for all renewal(s) of insurance required under this Agreement no later than ten (10) days prior to the expiration date of each insurance policy. The certificate(s) of insurance and any renewals thereof shall be attached and are incorporated herein by reference.

#### 15. WORKERS' COMPENSATION.

15.1 By signing this agreement, the Contractor agrees, certifies and warrants that the Contractor is in compliance with or exempt from, the requirements of N.H. RSA chapter 281-A ("Workers" Commensation").

15.2 To the extent the Contractor is subject to the requirements of N.H. RSA chapter 281-A, Contractor shall maintain, and require any subcontractor or assignce to secure and maintain, payment of Workers' Compensation in connection with activities which the person proposes to undertake pursuant to this Agreement. The Contractor shall furnish the Contracting Officer identified in block 1.9, or his or her successor, proof of Workers' Compensation in the manner described in N.H. RSA chapter 281-A and any applicable renewal(s) thereof, which shall be attached and are incorporated herein by reference. The State shall not be responsible for payment of any Workers' Compensation premiums or for any other claim or benefit for Contractor, or any subcontractor or employee of Contractor, which might arise under applicable State of New Hampshire Workers' Compensation laws in connection with the performance of the Services under this Agreement.

16. NOTICE. Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses given in blocks 1.2 and 1.4, herein.

17. AMENDMENT. This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Executive Council of the State of New Hampshire unless no such approval is required under the circumstances pursuant to State law, rule or policy.

18. CHOICE OF LAW AND FORUM. This Agreement shall be governed, interpreted and construed in accordance with the laws of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assigns. The wording used in this Agreement is the wording chosen by the parties to express their mutual intent, and no rule of construction shall be applied against or in favor of any party. Any actions arising out of this Agreement shall be brought and maintained in New Hampshire Superior Court which shall have exclusive jurisdiction thereof.

 CONFLICTING TERMS. In the event of a conflict between the terms of this P-37 form (as modified in EXHIBIT A) and/or attachments and amendment thereof, the terms of the P-37 (as modified in EXHIBIT A) shall control.

20. THIRD PARTIES. The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.

21. HEADINGS. The headings throughout the Agreement are for reference purposes only, and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction or meaning of the provisions of this Agreement.

 SPECIAL PROVISIONS. Additional or modifying provisions set forth in the attached EXHIBIT A are incorporated herein by reference.

23. SEVERABILITY. In the event any of the provisions of this Agreement are held by a court of competent jurisdiction to be contrary to any state or federal law, the remaining provisions of this Agreement will remain in full force and effect.

24. ENTIRE AGREEMENT. This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire agreement and understanding between the parties, and supersedes all prior agreements and understandings with respect to the subject matter hereof.

Page 4 of 4

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	Date	4/14/22

## EXHIBIT A. Special Provisions

Additional Exhibits D-G

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## Federal Certification 2 CFR 200.415

Required: certifications' include: (a) To assure that expenditures are proper and in accordance with the terms and conditions of the Federal award and approved project budgets, the annual and final fiscal reports or vouchers requesting payment under the agreements must include a certification, signed by an official who is authorized to legally bind the non-Federal entity, which reads as follows:

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the tarms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact; may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729–3730 and 3801–3812).

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## Exhibit 8 Scope of Services

KaiPod Learning, Inc. ("KaiPod" or "KaiPod Learning") will facilitate learning pods in which online learners meet physically to complete their school work and interact under the supervision of a KaiPod Learning Coach (KLC): Eligible participants are 3rd - 12th grade New Hampshire students who are enrolled in virtual schools, including but not limited to curricular options provided by KaiPod, the statewide virtual charter school VLACS; or through a different online curriculum. The program, known as -Connecting, Bright Futures," will operate in School Year 2022-2023 and School Year 2023-2024.

- Locations. KaiPod Learning's learning pods are places where online learners meet physically to complete their school work and interact under the supervision of a KLC.
- 2. Staff. Each learning pod will be staffed by a KLC; who shall be an experienced educator, to support students in their academic assignments and create a safe, engaging place to be. With the guidance and leadership of a KLC, students will be able to attend their online classes and complete their virtual assignments at the learning pod.
  - 2.1. KaiPod Learning will hire educators with experience working with K-12 students. All KLCs will be hired, managed, and compensated by KaiPod Learning.
  - 2.2. KalPod Learning will perform due diligence when selecting each KLC, including the competition of criminal history background checks and sex-offender registration searches. KalPod Learning will prohibit employment of any KLC that has violated any offense enumerated in NH RSA-189:13-a; V, as determined through KalPod Learning's background check process.
  - 3. Enrollment. KaiPod Learning will recruit 3rd to 12th grade students who are currently New Hampshire residents either enrolled in or interested in enrolling in an online school using an online curriculum. Eligible students may participate in the program by enrolling in a learning pod, space permitting, on the condition that the parent or guardian agree to KaiPod Learning's terms of service, as updated by KaiPod Learning from time to time. KaiPod Learning will recruit up to:40 students for each year of this contract to participate in this program.
    - 3.1. All students enrolled at a New Hampshire KaiPod Learning location must be at the 3rd grade level or higher; eligible to attend a New Hampshire public school, and enrolled in an approved education program, including a public school (traditional or charter); non-public school, home education program or Education Freedom Account.

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Learning may use whatever software, systems; or procedures that are compliant with relevant New Hampshire laws and regulations to collect and format such data. KaiPod Learning will use, comply with, and implement any other systems, policies, and procedures that the education program requests and that are required by law or regulation.

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- 4. Locations. KaiPod Learning will take reasonable care to ensure that all learning pod locations are kept clean, safe, and secure. Learning pod locations will be approved by KaiPod Learning and the respective participating education program. Learning pods typically gather in rented offices or commercial zones, although the company is able to use available public or private venues if space allows. KaiPod Learning will be compliant with relevant local building and occupancy codes.
  - (4.1. KaiPod Learning and the respective participating education program, except as set forth herein, will assign students to a particular learning pod location based on factors that may include: age, proximity to the student's home, preferences expressed by the parents or guardians of the student, or other factors that KaiPod Learning and the respective education program deem appropriate. KaiPod Learning students are permitted to attend only their assigned learning pod locations unless KaiPod Learning approves otherwise in writing. Given the capacity and contract constraints, KaiPod Learning cannot guarantee the ability to match each student who signs up.
  - 4.2. A single KalPod Learning location may hold multiple learning pods of students, each of which will be staffed by a KLC; each learning pod will enroll no more than twenty full-time students:
    - 4.2.1. If there are more than twenty full-time students who want to enroll at a learning pod in a specific location, KaiPod Learning will take prompt, reasonable steps to hire an additional KLC in order to effectively support all of the students.
    - 4.2.2. KaiPod Learning and the respective education program will determine the appropriate age of students who can attend a specific learning pod or site.
- 5: Academic and Enrichment Program: KaiPod Learning's learning pods are a supplement to support students enrolled in online schools. In this supporting role, KaiPod Learning strives to support students in making edequate grade level progress; no matter the virtual school or curriculum they are using.

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5.1. Students enrolled in an online program will use that courses and curriculum materials. Students enrolled in an online program will use that program's courses and curriculum materials. Students using a KaiPod Learning on-line program will use that program's courses and curriculum materials.

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- 5.2. In addition to supporting students in their curriculum of choice. KalPod Learning will also create a space where students can bond and collaborate with one another.
  - 5.2.1. Learning pod locations may contain board games, books, puzzles and the like, appropriate for the age and interests of the students in that location. KalPod Learning intentionally builds professional spaces where students can feel both productive and engaged.
  - 5.2.2. KLCs will organize regular enrichment activities for the students in their learning pod. For example, and there is a sport, working on an art project, learning a board game, conducting a science experiment, engaging in creative writing, or processing current events together.
  - 5.2.3. From time to time, KaiPod Learning may also contract outside provider(s) to run engaging enrichment activities for the students at the learning pod.
- 5.3. Subject to any restrictions imposed by law regarding student privacy, or as otherwise restricted by the parent or legal guardian of a child, KaiPod Learning may communicate with and provide feedback directly to NHED, as applicable, and to the parents or legal guardians of learning pod students. Such communication may include: information regarding students' attendance at KaiPod Learning, success, probation; academic or behavioral concerns, and other feedback deemed appropriate by KaiPod Learning.
- 5.4. Twice a year, the KLC will write a progress report outlining student successes and areas where they can grow both academically and socially-emotionally.
- These progress reports will be distributed via email or sent in the mail upon the request of the family, and will represent an additional supplement to the report cards and progress reports they receive from their school for their full time education program.
- 5.5. All students must provide their own laptop and other materials needed to engage in their online curriculum. KalPod Learning will be responsible for ensuring a strong internet connection.
- 6. Reporting.

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6.1. KaiPod Learning will keep detailed attendance records and will be able to provide information such as which students attended KaiPod Learning on select days; upon request. KaiPod Learning will deliver a detailed report within one week of it being requested by the respective education program or parent/guardian of a student. KaiPod Learning may use whatever software, systems, or procedures that are compliant with the laws and regulations governing New Hampshire public schools to collect and format that data.

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17. Removing a student from a learning pod. If KaiPod Learning determines that, in its, reasonable discretion, the academic and enrichment program is not able to support learning opportunities for a particular student. KaiPod Learning will notify the education program, the parent, and NHED of its determination by written notice. KaiPod Learning reasonably determines is making the learning pod a physically or emotionally unsafe learning environment; or leading to other negative impact on the learning pod as a whole.

8: Special Education: For students attending a tearning pod, the education program in which they are enrolled is responsible: pursuant to the applicable taws and regulations for such program, for ensuing compliance with all special education obligations related to their students, including the Individuals with Disabilities Education Act ("IDEA") and for compliance with Section 504 of the Rehabilitation Act of 1973 ("Section 504"). KaiPod Learning's sole responsibility with respect to these plans is to take reasonable measures, to support any individualized education program (TEP") or Section 504 plan ("504 Plan") (IEP and 504 Plan collectively being the "individualized Plans") that is properly created and adopted by the virtual school student who is actively participating in the program.

8.1. If a KaiPod Learning student's parent or guardian makes a reasonable request to ' have a KLC participate in their child's IEP meeting: as may be required by the IDEA ("IEP Meeting"), the school of record, or the district designated by the school of record; will accommodate the request to the greatest extent allowed by state and federal law as determined by the parent or guardian.



## EXHIBIT C Method of Payment

#### C D B 25 A Percent of Program Payment Date Amount Student Enrollment Year Date N/A \$40.000 Upon G&C Approval Program Commencement Year-1 First Program Start of Program Year .30% \$1,200 per enrolled ("First Program Day") student Day plus 30 days December 1,-2022 --30% \$1,200 per enrolled November 1,-2022 student \$1,200 per.enrolled February 1, 2023 March 1, 2023 30% student \$400 per enrolled Last Program Day plus 10% Last Program Day student 30 days

## TABLE C-1: Schedule of Payment

TABLE C-2: Schedule of Payment

A	B	C	D.
Student Enrollment Date	Payment Date	Percent of Program Year	Amount
Year 2 First Program Day	Start of Program Year ("First Program Day") plus 30 days	30%	\$1,500 per enrolled student
November 1; 2023	December 1, 2023	30%	\$1,500 per enrolled student
February 1, 2024	March 1; 2024	30%	\$1,500 per enrolled student
Last Program Day	Last Program Day plus 30 days	10%	\$500 per enrolled student

Limitation on Price: Upon mutual agreement between the state contracting officer and KalPod Learning Inc., line items in this budget shall not exceed the price limitation of \$400,000. KalPod Learning Inc., will monitor Program participation and reject Program Funds that would exceed \$400,000.

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Source of Funding: Funds to support this request are available in the account titled ARP ESSER III for FY22, FY23 and anticipated to be available in FY24, upon the availability and, continued appropriation of funds in the future operating budget with the authority to adjust encumbrances amongst fiscal years within the price limitation through the Budget Office without further Governor and Council approval if needed and Justified.

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	FY22	FY23	FY24	Total
06-58-562010-24370000-072-509073 Grants Federal	\$0'	\$110,101	\$200,000	\$310,101
06-56-562010-24370000-102-500731 Contract for Program Services	\$40,000	\$49,899	\$0	\$89,899
	\$40,000	\$160,000	\$200,000	\$400,000

Mathod of Payment: Year 1 KaiPod Learning Inc. will Invoice NHED, per the schedule in Table C-1 on the corresponding date in column A of Table C-1. KaiPod Learning Invoices will be Net30 from the date of issuance.

Year 2 KelPod Learning Inc. will invoice NHED per the schedule in Table C-2 on the corresponding date in column A of Table C-2. KelPod Learning invoices will be Net30 from the date of issuance.

Involces will be sent electronically, to:

Aaron Fuchs, Acting Administrator, Covid-19 Education Programs Aaron J. Fuchs@doe.nh.gov

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## EXHIBIT D

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#### Contractor Obligations

Contracts in excess of the simplified acquisition threshold (currently set at \$250.000), must address administrative, contractual, or legal remedies in instances where the contractors violate or breach 'contract terms, and provide for such sanctions and penalties as appropriate. Reference: 2 C.F.R. § 200.326 and 2 C.F.R. 200-Appendix II, required contract clauses.

The: contractor: acknowledges that 31 U.S.C. Chap), 38 (Administrative Remedies for False Claims and Statements) applies to the contractor's actions pertaining to this contract:

The Contractor, certifies and offirms the truthfulness and accuracy of each statement of its certification and disclosure; if any, in addition, the Contractor understands and agrees that the provisions of 31 U.S.C. § 3801 et seq., apply to this certification and disclosure; if any,

#### Breach

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A breach of the contract clauses above may be grounds for termination of the contract, and for debarment as a contractor and subcontractor os provided in 29 G.E.R. § 5.12.

#### Fraud and False Statements

The Contractor understands that, if the project which is the subject of this Contract is linanced in which is the part by federal funds, that, if the undersigned, the company that the Contractor represents, or any employee or agent thereof, knowingly makes any fatse statement, representation, report or claim as to the character quality, quantily, or cast of material used or to be used, or quantily or quality work performed or to be performed, or makes any fatse statement ar representation of a material fact in any statement, certificate, or report, the Contractor and any company that the Contractor represents may be subject to prosecution under the provision of 18 USC §1001 and §1020.

#### Environmental Protection

(This clause is applicable if this Contract exceeds \$150,000: It applies to Federal-aid contracts only.)

The Contractor is required to comply with all applicable standards, orders or requirements issued under Section 306 of the Clean Air Act (42 U.S.C. 1857. (h). Section 508 of the Clean Water Act (33 U.S.C. 1368), Executive: Order 11738; and Environmental Protection Agency (EPA) regulations (40 CFR Part 15) which prohibit the use under non-exempt Federal contracts; grants or loans of factilities included on the EPA-List of Violating Facilities. Violations shall be reported to the FHWA and to the U.S. EPA-Assistant Administrator for Enforcement.

#### Procurement of Recovered Materials

In accordance with Section 6002 of the Solid Waste Disposal Act (42 U.S.C. § 6962). State ogencles and agencies of a political subdivision of a state that are using appropriated Federal funds for procurement must procure items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR 247 that contain the highest percentage at recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item: exceeds: \$10,000 or the value at the guidelines services in a manner that year exceeded \$10,000; must procure solid waste management services in a manner that maximizes energy and resource recovery; and must have established an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

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#### Federal Debarment and Suspension

- g. By signature on this contract, the Contractor centiles its compliance, and the compliance of its Sub-Contractors, present or future, by stating that any person associated therewilh in the capacity of owner, bother, director, officer, principal investor, project, director, indrager, auditor, or any, position of outbothy involving federal tunds;
- ji" is uot currently under suspendion, debarrent, yountary exclusion, or defermination of
- 5 Does vol yove o proposed debarment pending:
- 3., Has not been suspended, debarred voluntarly excluded or determined theligible by
- 4. Has not been indicted, convicted or had a civil judgment rendered against the firm by a court of competent jurisdiction in any matter involving fraud as official misconduct within the past ingee (3) year.
- b. Where the Contractor of its Sub-Contractor is unable to certify to the statement in Section. a.1. above, the Contractor of its Sub-Contractor is unable to certared ineligible to enter into Contract, or pointicipate in the project.
- C. Where Its Confidered of Sub-Confidered is unoble to certify to any of the statements of the statements where its sub-Confidered in a within explanation to the DOE. The certification of explanation is sub-Confidered in a within explanation to the DOE. The certification of explanation is sub-Confidered in a within the DOE. The certification of explanation is sub-Confidered in a within the DOE. The certification of explanation is sub-Confidered in a sub-Confidered in a sub-contraction to the DOE. The certification of explanation is sub-Confidered in a sub-contraction of the DOE. The certification of explanation is sub-contraction of the certification of the certification of explanation is sub-contraction.
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### Exhibit P

## Anti-Lobbying

The Contractor agrees to comply with the provisions of Section 319 of Public Law 101-121, Government wide Guidance for New Restrictions on Lobbying, and 31 U.S.C. 1352, and further agrees to have the Contractor's representative, execute the following Certification:

The Contractor certifies, by signing and submitting this contract; to the best of his/her knowledge and besief, that:

- 6: No federal appropriated tunds have been paid or shall be paid, by or on behalf of the undersigned. to any person for influencing or attempting to influence any officer or employee of any state or Federal Agency, a Member of Congress, an officer or employee of a member of Congress in connection with the awarding of any Federal contract; the making of any federal grant, the making of any federal loan, the entering into any cooperative agreement, and the extension, continuation, renewal, amendment, or imodification of any Federal contract grant, loan, or cooperative agreement.
- b. If any funds other than lederally appropriated funds have been paid or shall be paid to 'any person for influencing a 'attempting to influence an officer or employee of any Federal Agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan; or cooperative agreement, the undersigned shall complete and submit the "Disclosure of Lobbying Activities" form in occordance with its instructions

https://www.gsa.gov/forms-library/disclosure-lobbying-activities

- c. This certification is a material representation of fact upon which refance was placed when this transaction was made ar entered into. Submission of this certification is a prerequisite for making and entering into this transaction imposed by Section 1352, Title 31 and U.S. Code. Any person who fails to:file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.
- d. The Confractor also agrees, by signing this contract that it shall require that the language of this certification be included in subcontracts with all Sub-Contractor(s) and lower-tier Sub-Contractors which exceed \$100,000 and that all such Sub-Contractors and lower-tier Sub-Contractors shall certify and disclose accordingly.
- e. The DOE shall keep the firm's certification: on file as part (of its original contract: The Contractor shall keep individual certifications from all Sub-Contractors and lower-tier. Sub-Contractors on file: Certification shall be retained for three (3) years following completion and acceptance of any given project.

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## Exhibit G

## Rights to Inventions Made Under a Contract, Copy Rights and Confidentiality.

### Rights to Inventions Made Under a Contract or Agreement

Contracts or agreements for the performance of experimental, developmental, or research workshall provide for the rights of the Federal Government and the recipient in any resulting invention. In accordance with 37 CFR part 401, "Rights to Inventions: Made by Nonprofit Organizations and Small Business, Rims: Under, Government Grants: Contracts and Cooperative Agreements," and any implementing regulations issued by the DOE.

Any discovery of invention that arises during the course of the contract shall be reported to the DOE the Contractor is required to disclose inventions promptly to the contracting officer (Within 2' months) after the inventor discloses it in writing to contractor personnel responsible for patent matters. The awarding ogency shall determine how rights in the invention/discovery shall be allocated consistent with "Government Patent Policy" and Title 37 C.F.R. § 401.

## Confidenticity

All Written and ordi information, and materials disclosed or provided by the DOE under this, agreement constitutes Confidential Information, regardless of whether such information was provided before or after the date on this agreement or how it was provided.

The) Controctor and representatives thereof, acknowledge that by making use of acquiring or adding to information about matters and data related to this agreement; which are confidential to the DOE and its partners, must remain the exclusive property of the DOE.

Confidential information means all data and information related to the business and operation of the DOE, including, but not limited to all school and student data contained in NH (Title XV, Education, Chapters 186-200.

Confidential Information Includes but is not limited to, student and school district data, revenue and cast information, the source code for computer software and hardware products owned in part or in whole by the DOE, financial information, partner information[including the identity of DOE partners]. Contractor and supplier information, [including the identity of DOE Contractors and suppliers]; and any information that has been marked, "confidential" or "proprietary", or with the like designation. During the term of this contract the Confractor agrees to abide by such rules as may be adopted from time to time by the DOE to maintain the security of all confidential information. The Contractor further agrees that it will always regard and preserve as confidential information/data received during the performance of this contract. The Contractor will not use, copy, make notes, or use excerpts of any confidential information, nor will it give/disclose, provide access to, or otherwise make available any confidential information to any person not employed or contracted by the DOE of subcantracted with the Contractor.

#### Ownership of Intellectual Property:

The DOE shall retain ownership tot all source data and other intellectual property of the DOE provided to the Contractor in order to complete the services of this agreement. As well the DOE will retain copyright ownership for any and all materials, patents and intellectual property produced, including, but not limited to, brochures, resource directories, protocols, guidelines, posters, or reports. The Contractor shall not reproduce any materials for purposes other than use for the terms under the contract without provider approval from the DOE.

Revised 6-25-21

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# State of New Hampshire Department of State

## CERTIFICATE

L William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that KAIPOD LEARNING, INC. is a Detaware Profit Corporation registered to transact bissiness in New Hampshire on March 21. 2022, 1 further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 896181 Certificate Number : 0005735620

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IN TESTIMONY WHEREOF, I hereto set my hand and cause to be affixed the Seal of the State of New Hampshire, this 21st day of March A.D. 2022.

HT.

William M. Gardner Secretary of State

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# Certificate of Attestation

1. Amar Kumar, as a single member of my Business KaiPod Learning. Inc. hereby (Name) (Name of Business)

certify that I am authorized to execute contracts on behalf of my Business <u>KaiPod Learning. Inc.</u> (Name of Business); and may bind the organization thereby.

I further certify that it is understood that the State of New Hampshire will rely on this,

attestation as evidence that I have full authority to bind the organization.

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